

BOARD OF SUPERVISORS

GILA COUNTY, ARIZONA

Date: July 12, 2005

JOSÉ M. SANCHEZ

Chairman

STEVEN L. BESICH

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Marilyn Brewer

Deputy Clerk

SHIRLEY L. DAWSON

Member

Gila County Courthouse
Globe, Arizona

PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; Steven L. Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Abe Muallem, Deputy County Attorney.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Joe Mendoza led the Pledge of Allegiance and Reverend Dan Norton of the First Christian Church delivered the Invocation.

Steve Stratton, Public Works Division Director, requested the approval of revisions to the Gila County Roadway Design Standards Manual. Mr. Stratton stated that past discussions were held in reference to the County's road standards which he thought were too stringent. He previously came to the Board requesting approval to hire a consultant to work with him to revise the roadway standards. He stated that the consultant, Chuck Williams of C. L. Williams Consulting, Inc., has provided an evaluation, recommendations and revisions to portions of the existing Roadway Design Standards Manual for the Board's approval. One objective was to narrow right-of-ways because of the small percentage of private land available in Gila County. Mr. Stratton then introduced Chuck Williams. Mr. Williams stated that his company is located in Lakeside, Arizona and specializes in public works projects with Arizona towns and cities. He began a PowerPoint presentation to the Board by showing the

classic components that are dealt with in the Roadway Design Standards Manual. Gila County's Roadway Design Standards Manual was adopted by the Board in December 2001. The Manual is used for the following purposes: 1) to provide guidance for developers; 2) to ensure public safety; 3) to provide cost effective maintenance in the future once a road is built; and 4) to help protect liability for the citizens of Gila County. Mr. Williams stated that an evaluation and recommendation study was conducted in May 2005. He then spoke about the scope of the study which included the following: 1) interviewed and coordinated with County staff for their opinion on the issues; 2) made a comparison of Gila County's roadway standards with similar communities; 3) made a comparison for right-of way requirements, which is the width of dedication to the public such as an easement, did a comparison for roadway width requirements, and discussed the structural section which is engineering talk for the asphalt thickness and engineered fill underneath; and, 4) made a comparison of four roadway classifications, which is a term for the purpose of the roadway. It was determined there are four roadway classifications primarily used in Gila County that needed to be evaluated and updated as part of this maintenance function, which include: 1) Rural Very Low Volume, defined as roads with less than 400 vehicles per day or 400 ADT (average daily traffic) in a 24-hour period; 2) Rural Local, defined as 400 to 1,000 ADT; 3) Urban Local also defined as 400 to 1,000 ADT but located in an urban growth area; and, 4) Rural Collector which are roads like Bixby or Gisela that have 1,000 to 5,000 ADT. Mr. Williams then addressed the recommendations and proposed revisions to the Manual. Some of the counties that were compared to Gila County included Navajo and Coconino (which border Gila County), Yavapai, Cochise, Santa Cruz and La Paz. Comparisons were made with other towns such as Pinetop/Lakeside, Show Low, Flagstaff and Chino Valley because they are also urban environments, as well as comparisons with the communities of Larimer County, Colorado, and San Juan County, New Mexico, both of which are similar to Gila County. Federal guidelines were also reviewed

because of changes made since 2001. His presentation also included a slide of a roadway cross section, and he explained the right-of-way on a low volume road of 400 or less ADT. Mr. Williams showed a cross section of pavement thickness for a low volume road as well as recommendations. He stated that the recommendations would not change existing highways, but would apply to future new development. For right-of-way recommendations, pavement width recommendations, and structural (pavement) section recommendations, Mr. Williams gave the existing standards, average standards, and the recommended standards for each of the roadway classifications. In conclusion, Mr. Williams stated the following: 1) all of the recommended revisions take into consideration the climate, soils, geography and demographics of Gila County; 2) the recommended revisions are consistent with the standards utilized in other similar Arizona and southwestern communities; and, 3) the recommended revisions provide adequate right-of-way for the public and for utilities, pavement widths and structural sections to ensure public safety while allowing cost effective flexibility in roadway design. Chairman Sanchez thanked Mr. Williams for his presentation. Chairman Sanchez stated that from attending seminars and visiting various plants with regard to road standards, he has become aware of the necessity for the County to have these standards and that one of the main issues is liability. Vice-Chairman Martin stated that the issues are not only liability but longevity as well. She inquired if the very low volume roads are apt to become higher volume roads or remain as low volume. Mr. Williams stated that the federal guidelines state that the design engineer in the local community looks at the land uses and adjoining areas, and in looking at that evaluation determines if the County wants to upgrade a road. Mr. Stratton wanted to note that the right-of-way widths have been narrowed. He provided an example of a typical subdivision, with three-quarters of a mile road. By reducing the right-of-way width requirement from 60 feet to 50 feet, an additional acre or 40,000 square feet would be added to the subdivision creating an additional lot and driving down the infrastructure

costs without sacrificing anything to the community. Mr. Stratton also wanted to note that the aggregate base course (ABC), the structural fill, has been reduced primarily because they were trying to use one document as a catch-all. He stated, *“There is a lot of plasticity in some of the soils in the north and small amounts in the south, so the places without plasticity were being penalized as the requirement was for either a geotechnical report or to follow County standards. Now the County has the latitude and understands where the bad soils are and can require more stringent structural fill in those particular areas.”* Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved the revisions to the Gila County Roadway Design Standards Manual.

Steve Sanders, Public Works Division Deputy Director, requested that the Board accept or reject a Citizen’s Petition to begin the process to accept Copper Hills Road as a County Highway. Mr. Sanders stated that the portion of the road in question is a private road with a right-of-way of 54 feet wide and 2.1 miles in length. It is a dirt road that is not built to any of the roadway standards just adopted by the Board in the previous agenda item and provides access to Copper Canyon Ranch’s local subdivision north of the area. He stated that the previous Board, when working with the developer, allowed the roads to be built to a standard which was not up to County standards because the roads were to remain private and held by a homeowner’s association, whereby the homeowners would pay a maintenance fee to the association to provide maintenance on the roads. Mr. Sanders stated that if the Board approves the Citizen’s Petition, the County Engineer and his staff would perform a survey and report back to the Board at a public hearing on the feasibility of accepting the road and creating a County Highway. He stated that if the Board accepts this road as a County Highway, the County would be incurring a lot of liability because the road is not built to any type of standard. If the developer would build it to a standard acceptable to the County, the Board could then consider accepting it as a County Highway for maintenance.

Mr. Sanders stated that this is not a new issue as it has been going on since the 1990s when Mr. John Trujillo, the previous Public Works Division Director, met with homeowners and recommended forming a road improvement district, taxing themselves, and building the road up to a current standard. If they choose to do that, the Board of Supervisors becomes the Board of Directors of the road improvement district and the road will be built to an acceptable standard of Gila County. Mr. Sanders stated that he did not feel all Gila County residents should be taxed in order to bring this road up to the County's required roadway standards. He advised that on average, 123 cars travel on this road per day. That figure was derived from a traffic count conducted between June 29, 2005, and July 5, 2005. Mr. Sanders recommended that the Board reject the Citizen's petition. He stated if the homeowners and developers wish to bring this road up to an acceptable standard, they could come back to the Board for acceptance of this petition. Chairman Sanchez called on Don Krayeski, the developer of the Copper Canyon Ranch subdivision. Mr. Krayeski spoke about what he had brought to the local community in the way of income and property taxes by the development and sales of these lots, the amount of advertising in local and state newspapers, 40,000 flyers being sent out, hiring local realtors, and hiring local businesses to do road work and install septic systems. He stated there are now 151 property owners, out of 169 total lots, who pay \$90,000 in property taxes. Mr. Krayeski showed the Board photos and brochures of the development. He advised that culverts and drain ditches have been installed that are better than the County installs, and he has put granite on the roads. He gave the amount of money he has spent to install roads which included contractors, a water crossing, and permits which totaled \$42,608. Mr. Krayeski stated that the roads are in good condition; however, they lack the road materials. He requested that the County provide the road material and for the road to be bladed. Mr. Krayeski also addressed the issue of liability and advised that the County has a certain amount of liability in the subject area. Mr. Sanders agreed with Mr. Krayeski and stated that the Board

needs to ensure that the County does not take on any additional liability. He stated that the road requires 2" of asphalt over 6" of ABC and if the homeowners want to pay for having that installed, then the County could consider accepting the road. John Ditmore, an Oregon resident, inquired as to the reason the road is considered private if it allows public access to National Forest land. He also inquired as to the reason the County maintains two-thirds of the road and not the last one-third. Chairman Sanchez stated the County road was established years ago, but any new roads accepted into the County must meet the new requirements. Supervisor Dawson advised that years ago a road was built to the old garbage dump. Years later Mr. Krayeski built the development and established private roads. She stated that until Mr. Krayeski's road meets the standards of the County, the Board cannot consider accepting the road as a County Highway. Mr. Besich stated that the problem this Board cannot get over is the gifting of public funds to private owners. He stated that if the homeowner's association can put together the funds necessary for the County Public Works Department to do an assessment and to find out the costs of bringing the road up to County standards, then the association could decide if a road improvement district is needed. Vice-Chairman Martin stated that her concern is expending public funds on private roads and that the owners either need a road improvement district or to assess the homeowners for the costs. Mr. Krayeski stated that the homeowners bring a lot of money into the County. Vice-Chairman Martin responded by saying that was entirely another issue and that she felt the Board needed to reject the petition. Chairman Sanchez thanked Mr. Krayeski and the property owners who were present. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously rejected the Citizen's Petition for the acceptance of Copper Hills Road as a County Highway.

Jim Eskew, Sheriff's Department Jail Commander, requested the approval of an Operating Agreement for Laundry Services between the Gila County Sheriff's Department and ARAMARK Correctional Services, Inc. for the

provision of laundry services at the Gila County jail for the period of April 9, 2004, through June 30, 2010, at a cost of \$465 per week. He stated the reason this has come to the Board so late is because Major Gadis was handling this until his accident, and months later it was given to him. He stated that Marian Sheppard, Chief Deputy Clerk, reviewed the Agreement. She recommended that some of the language needed to be removed and that it needed to be a free standing agreement, not an amendment. The Agreement was changed as recommended and approved by ARAMARK Correctional Services, Inc. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the Operating Agreement for Laundry Services with ARAMARK Correctional Services, Inc.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved Consent Agenda items A-K, as follows:

- A. Adopted Resolution No. 05-07-01 for the renaming of Windy Hill Road in Globe's Copper Canyon Ranches area to be named Breezy Hill Road. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**
- B. Approved Amendment No. 2 to Contract Number HG461025 between the Arizona Department of Health Services and the Gila County Health Department for Nutrition Services in the amount of \$14,000.00.
- C. Adopted Resolution No. 05-07-02 to appoint Denice Bondurant as Chief Fiscal Officer for Gila County with respect to the administration of the Juvenile and Adult Probation services funds as required by A.R.S. §12-267 and A.R.S. §12-268. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**
- D. Approved a request by Jesus Canizales to rent the Fairgrounds Exhibit Hall on September 3, 2005, for a wedding reception.
- E. Approved a request by Rene Barragan to rent the Fairgrounds Exhibit and Commercial Halls on July 22, 2005, for a concert by God Speed Entertainment.

- F. Ratified the Chairman's signature on a Mutual Agreement for the Extension of the Terms of the Service Bank Contract with Bank One for two additional years, until June 30, 2007.
- G. Approved the June 7, 2005, June 14, 2005, and June 21, 2005, BOS meeting minutes.
- H. Approved the June 2005 monthly departmental activity report submitted by the Globe Regional Constable.
- I. Approved the personnel reports/actions for the weeks of July 4, 2005, and June 11, 2005.

July 4, 2005:

Departure from County Service:

- 1. Director SBDC – Gila Community College – 07-10-05 – College Fund - Judith Miller – Hire 01-01-04 – Layoff
- 2. Juvenile Detention Officer – Probation – 06-20-05 – General Fund - Daniel Osteros – Hire 07-26-04 – Abandonment of position
- 3. Fairgrounds Caretaker – Fairgrounds – 07-21-05 – General Fund Glen Hassard – Hire 09-01-03 – Resigned for other employment

Hire to County Service:

- 4. Probation Secretary – Probation – 07-11-05 – J.I.P.S. Fund - Sandra Bowling

Temporary Hire to County Service:

- 5. Laborer – Solid Waste Management – 07-05-05 – Enterprise Fund - Robert Hall

Departmental Transfer:

- 6. Program Manager to Volunteer and Fiscal Coordinator – Health Services – 07-11-05 – Grant Fund – Sabra Van Orsdol
- 7. Legal Clerk – Clerk of Superior Court to Probation Secretary – Probation – 07-11-05 – General Fund to General/State Aid Enhancement Funds – Lana Dever

End Probationary Period:

8. Assistant to Office Manager – County Attorney – 07-11-05 – General Fund - Misty Price

Position Review:

9. Reclassification – Admin. Assistant II to Transportation Analyst – Engineering – 07-11-05 – Engineering Fund – Sherry Grice
10. Anniversary Date Increase – 07-11-05 – Jenny Cole, Martha Gonzales, Michele Epperson

Request Permission to Post:

11. Fairgrounds Caretaker – Fairgrounds – position vacated by Glen Hassard

SHERIFF'S PERSONNEL ACTION ITEMS

Departure from County Service:

12. Dispatcher/Comm. Supervisor – Payson S.O. – 07-10-05 – General Fund - James Day – Hire 07-16-01 – Resigned – reason unknown

Temporary Hire to County Service:

13. Deputy Sheriff – Emergency Response – 06-27-05 – Emergency Response Fund – John Avery, Thomas Sander

July 11, 2005:

Departure from County Service:

1. Clerk/Receptionist – Health – 06-30-05 – Health Services Fund
Regina Contreras – Hire 01-24-05 – Failure to complete probationary period
2. Legal Secretary I – County Attorney – 07-15-05 – General Fund -
Debie Gibson – Hire 05-31-05 – Resigned – leaving area

Hire to County Service:

3. Clerk/Receptionist – Health – 06-28-05 – Health Services Fund -
Mathilde Seibert – replaces Wanda Wallingford

Temporary Hire to County Service:

4. Appraiser I – Assessor – 07-11-05 – General Fund - Larry Speer

5. Laborer – Constituent Services II – 07-11-05 – Constituent Services II Fund - John Sanchez
6. Road Maintenance Worker II – Consolidated Roads – 07-11-05 – Road Fund - David Baker

Position Review:

7. Correct Effective Date – Legal Clerk – Clerk of Superior Court – 06-27-05 – General Fund – Stephanie Toot
8. Reclassification – Plan Reviewer/Building Inspector II to III – Community Development – 07-11-05 – General Fund – Caryn Paige
9. Reclassification – Building Safety Assistant I to II – Community Development – 07-11-05 – General Fund – Jo Lynn Chase
10. Reclassification – Road Maintenance Worker II to III – Consolidated Roads – 07-18-05 – Road Fund – Fred Lavin
11. Reclassification – Road Maintenance Laborer to Worker I – Consolidated Roads – 07-11-05 – Road Fund – Michael Ybarra
12. Anniversary Date Increase – 07-11-05 – Larry Huffer, Mary Stemm, Raymond Loehr, Andrea Hamm, Fred Lavin, Allen Oswalt, Barney Branstetter, Michael Horta, William Janisch, Andy Nosie, Kathy Binegar, Shannon Coons, Robert Elliott
13. Change classification to hourly – Juvenile Detention Officer II – Probation – 06-27-05 – General Fund – Karen Eylicio – no change in salary
14. Change Fund Code – Engineering Tech. III – Engineering – 07-11-05 – Engineering to Floodplain Fund – Jesse McGill

Request Permission to Post:

15. Clerk/Receptionist – Globe Health Department – position vacated by Regina Contreras

SHERIFF'S PERSONNEL ACTION ITEMS

Temporary Hire to County Service:

16. Deputy Sheriff – Emergency Response – 06-29-05 – Emergency

Response Fund - Floyd Edwards, Margaret Bullard

Position Review:

17. Anniversary Date Increase – 07-11-05 – Edward Morgan

- J. Approved the finance reports/demands/transfers for the weeks of July 4, 2005, and July 11, 2005. (separate handout).

July 4, 2005:

\$451,503.51 was disbursed for County expenses by voucher numbers X145978 through X145981, X145983 through X145993, X145995 through X145997, X145999 through X146018, X146020 through X146023, X146025 through X146125, X146127 through X146129, X146131 through X146136, X369963 through X370058, X370060 through X370063, X370065 through X3730073; X370086 through X370120, X370123 through X370177, X370181 through X370219, and X370221 through X370269.

The hand-issued warrants listing is as follows: voucher number X369947 in the amount of \$10,000; voucher number X369949 in the amount of \$10,000; voucher number X369950 in the amount of \$5,000; voucher number X369948 in the amount of \$2,500; X369951 & X369953 in the amount of \$4,243.60; voucher number X369954 in the amount of \$1,500; voucher number X369955 in the amount of \$500, voucher number X369956 in the amount of \$500; voucher number X369957 in the amount of \$1,500; voucher number X369958 in the amount of \$1,500; voucher number X369959 in the amount of \$5,000; voucher number X369960 in the amount of \$5,000; voucher number X369961 in the amount of \$13,393.39; and, voucher number X369962 in the amount of \$117,767.00.

July 11, 2005:

\$585,270.96 was disbursed for County expenses by voucher numbers X146139 through X146230, X370270 through X370383, X370385 through X370514, and X370515 through X370533. There were no hand-issued warrants.

- K. Ratified the Chairman's signature on an Application submitted by Christine

Smith for a Special Event Liquor License at Quail's Nest Grill in Roosevelt, Arizona, for the dates of July 8, July 9, July 15, July 16, July 22, July 23, July 29, July 30, August 5, and August 6, 2005.

At this time each Board member and the Chief Administrator were presented the opportunity to give a brief summary of current events as allowed by A.R.S. §38-431.02(K).

There being no further business to come before the Board, Chairman Sanchez adjourned the meeting at 11:29 a.m.

Jose M. Sanchez, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk